**POTTSBORO INDEPENDENT SCHOOL DISTRICT**

**STUDENT TRAVEL LIST**

**PURPOSE:** To be used when students are given cash for meals, field trips, etc. This form is completed after the Travel Advance form and upon student’s receipt of cash.

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|  **ORGANIZATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **DESTINATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **POTTSBORO ISD CHECK # \_\_\_\_\_\_\_\_\_\_\_\_** |
| **Student’s Name** | **Student’s Signature** | **Date** | **Amount** | **# of Meals** |
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**Sponsor Signature Date**